

Rental Rates for ICC Tainan Exhibition Halls (Applicable to non-exhibition events only)

Effective as of March 24, 2023

(NTD, tax excluded)

Area	Dimension	Event Period		Set-up / Dismantling Period	
	Square Me- ters	08:00-18:00	18:00-23:00	07:00-23:00	23:00-07:00
Whole Exhibition Hall	10,692	68,000	100,000	34,000	50,000
East Exhibition Hall	5,346	34,000	50,000	17,000	25,000
West Exhibition Hall	5,346	34,000	50,000	17,000	25,000
East Plaza (Whole)	3,810	17,500	26,250	9,000	13,500
East Plaza (Zone A)	903	4,125	6,188	1,650	2,475
East Plaza (Zone B)	668	3,125	4,688	1,250	1,875
East Plaza (Zone C)	585	2,750	4,125	1,100	1,650
East Plaza (Zone D)	669	3,125	4,688	1,250	1,875
East Plaza (Zone E)	985	4,500	6,750	1,800	2,700
Commercial Service Space	660	7,500	11,250	3,000	4,500
North Plaza (Whole)	1,223	5,000	7,500	2,000	3,000
North Plaza (Zone A)	805	3,375	5,063	1,350	2,025
North Plaza (Zone B or C)	209	875	1,313	350	525

Notes :

- Rental rates indicated above are in NT dollars and do not include 5% VAT (Value Added Tax).
- For events lasting over 23:00, each area will be charged an additional fee.
- An additional 10% surcharge will be made for leasing the showground when the event is held during non-working days such as weekends and national holidays. (The surcharge will be charged according to the rented hour, less than one hour will be charged as one hour).
- Minimum rental time for set-up/dismantling period is four hours. Those using the showground for less than four hours will still be charged for four hours. If the usage time exceeds the rental time by less than one hour, a surcharge for an entire hour will be charged.
- Air-conditioning is not provided during set-up/dismantling period periods. There will be an additional charge for air-conditioning during set-up/dismantling period (NTD 8,000/ per area / per hour).
- All rented area will be charged for the cleaning fee according to areas being used. If you need to use the cooking area, you must make a request in advance, and with the approval of ICC Tainan, you can do so in the designated area. You can find the list of cleaning fees below.

Cleaning Fee (Applicable to non-exhibition events only)			
Area	Unit	Fee (NTD)	
		Fee / per day	Fee / Second day(Consecutive days)
Outdoor Cooking Area	Per Area	12,000	10,000
Kitchen (1F)	Per Area	30,000	25,000
Food Preparation Room (3F)	Per Area	20,000	18,000

Note :

1. The above fees are based on the number of the full event days, including set-up and dismantling periods.
2. All decorative material for the event, flowers, waste from catering (including bottles and cans, kitchen waste and table waste), the catering area, and the food serving area must be completely cleaned up and removed from showground before the end of move-out period.
3. If you need a cleaning service, you may contact us by phone. +886-6-303-3456
4. Each outdoor cooking area is rented with a wash tank, but the water pipe must be rented in addition. For water piping costs, please refer to the “ICC Tainan Onsite Operating Instructions”.

7. Lessees must comply with the "ICC Tainan Venue Management Measures" and the “ICC Tainan Onsite Operating Instructions”.

8. Payment Terms:

(1) Down payment : Indoor area: NT\$100,000 / Per unit

Outdoor area: NT\$50,000 / Per unit

After the application is approved, the down payment should be paid within 10 working days.

(2) Second payment : 50% of total venue rental fees

The second payment should be paid 120 days before the event day.

(3) Final Payment : The total venue rental fees deduct the down and second payments.

The final payment should be paid 30 days before the event day.

(4) Deposit : 20% of total venue rental fees

The deposit must be paid at the same time as the final payment, and if the amount is less than NT\$100,000, it will be calculated as NT\$100,000.

9. No prior notice will be given when the rental rate is adjusted.